

## OWP CAREER PATHWAYS WEBINAR AGENDA

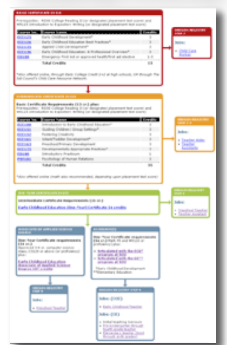
Career Pathways Web Tool webinars are sponsored by the Oregon Pathways Statewide Initiative and Lane Community College. You can join in wherever you have internet access and phone service.

Tuesday, April 27, 2010  
1:00 p.m. - 3:00 p.m.

### Training presented by:

Mimi Maduro - Pathways Initiative Statewide Director, CGCC & CCWD  
Effie Siverts - Training & Support Specialist, Sivecki & Associates, LLC

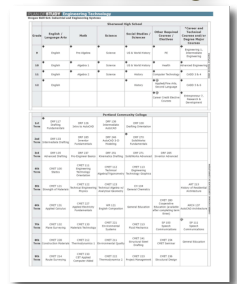
Roadmap Drawing



## PURPOSE & LEARNING OUTCOMES

1. To review the background and history of the Career Pathways Alliance, Career Pathways Roadmap Web Tool and MyPathCareers.org
2. To learn how to access the Career Pathways Roadmap Web Tool, understand navigation and overall features of the Web Tool.
3. How to create new, and manage existing, Roadmap Drawings
4. Take away examples of completed Roadmap and POST Drawings as guides for development, ideas and training in your region.

POST Drawing



## WEBINAR TIMELINE

- 5 min. Welcome & Review**
- Introductions by Mimi Maduro and an overview of what we'll be covering.
  - This agenda is a guideline; do not hesitate to voice your questions or comments at any time during the session.
- 15 min. How did we get here?**
- Discussion presented by Mimi Maduro on the background and history of the Career Pathways Alliance, Career Pathways Roadmap Web Tool and [MyPathCareers.org](http://MyPathCareers.org).
- 15 min. Demonstration of Roadmaps**
- Review 4-5 published Roadmaps from around the State.
  - Describe Common Roadmap Elements, design standards and branding.
- 10 min. Orientation to the Web Tool**
- <http://oregon.ctepathways.org/>
  - Review examples of published Roadmap Drawings (end product): [http://cpwebtool.org/Live\\_Roadmap\\_Examples](http://cpwebtool.org/Live_Roadmap_Examples)
  - Review examples of published POST Views (end product): [http://cpwebtool.org/Live\\_Roadmap\\_Examples - Embedded\\_POST\\_Views](http://cpwebtool.org/Live_Roadmap_Examples - Embedded_POST_Views)
  - Site navigation and online tutorials

- 30 min. Roadmap Drawings**
- Navigating the drawing list; review existing drawings
  - How to create new Roadmap Drawings, manage/edit content and include hyperlinks
  - How to copy and edit existing drawing versions
  - The difference between “locking” and “publishing” a drawing version
  - Where to find the “embed” code for displaying your published Roadmap Drawing online
- 5-10 min. Linking with OLMIS**
- How to link published Roadmap Drawings with OLMIS’ Full Occupational Reports; adding and modifying links to specific occupations
- 5 min. Career Pathways Certificates**
- Discussion by Mimi Maduro
- 5 min. Green Statewide Career Pathways Roadmaps**
- Discussion by Mimi Maduro
- 10 min. Next Steps: Q&A Discussion & Adjourn**
- Your organization has been registered in the Web Tool; request an account by logging in through our Guest Login at <http://oregon.ctepathways.org/>
  - Online user tutorials are available 24/7 at: <http://cpwebtool.org/tutorial>
  - Email technical support, feature requests and training inquiries to [helpdesk@ctepathways.org](mailto:helpdesk@ctepathways.org). Training is available on-site or via webinar conferences like this one today, customized to meet your needs.

**Disclaimer:** Please use Firefox 3.0+ or Internet Explorer 7.0+ when using the Web Tool.

## ROADMAP LEARNING OBJECTIVES

Participants will learn to:

- Log in to the Web Tool - manage “My Account”, and change password
- Understand the “Dashboard”, and basic site navigation, including how to access online tutorials with step-by-step instructions
- Understand Web Tool feature icons
- Navigate the Roadmap Drawing lists - access and view existing drawings created by other colleagues and organizations
- Understand user permissions
  - **Organization Administrators** and **Webmasters** can modify “Organization Colors” which control the color palette (branding) for Roadmap Drawings
- Create new roadmap drawings, and understand the basics of design: layout, boxes, and the use of dynamic connections
- Modify/edit existing drawings
- Understand the difference between copying a drawing within your organization as a *new drawing* versus a *new version* to an existing drawing
- Copy drawings from another organization as a *new drawing* for your organization (to be used as a standard template for formatting and content, edited to fit your new drawing needs)
- Lock drawings from being edited, versus Publishing drawings for embedding online
- Publish completed Roadmap Drawings when ready to “go live”
- Know where to find the “embed” code for embedding Roadmap Drawings online
- Report a “bug” and/or request “new features”
- Request help or technical assistance after training

***If any of these learning objectives remain unclear during our open Q&A discussion time in the last hour of training, please be sure to address your concerns for the benefit of all participants. Thank you.***